



Marywood University
University Standing Committees (USC) Description

Student Conduct Board Committee

Purpose and Function:

- Hears a case when a student has been accused of a violation of conduct and the student has requested adjudication by the Board;
- Interprets rules and regulations as they relate to individual incidents and community values;
- Decides responsibility for alleged violations;
- Determines sanctions up to but not including suspension or dismissal from the University;
- Recommends suspension or dismissal from the University to the Dean of Students when determined necessary;
- Files records of disciplinary hearings with the Dean of Students.

Membership and Selection:

Dean of Students (Chair)

Four Full-time faculty members

One alternate faculty member

Four Full-time staff members

One alternate staff member

Six full-time undergraduate students

Three full-time graduate students

The alternate Faculty Member serves only if any regular full-time Faculty Member is unable to participate in a particular hearing (e.g., due to a conflict of interest).

Staff Members are appointed by the Executive Council of Staff Senate.

The alternate Staff Member serves only if any regular full-time Staff Member is unable to participate in a particular hearing (e.g., due to a conflict of interest).

Undergraduate students are appointed by the Executive Council in a consultation with the Assistant Vice President for Student Services.

Graduate students are appointed by the Graduate Student Council in consultation with the Assistant Vice President for Student Services. A student is selected as the Chair for each hearing. One member is selected to serve as a recorder for each hearing.

Terms:

Faculty- Three years with possibility of reappointment
Staff- Three years with possibility of reappointment
Students- One year with possibility of reappointment

Meetings:

Meetings are held at the request of the Dean of Students.

A panel of one Faculty Member, one Staff Member, and One Student is drawn for a hearing. If the case in question involves a graduate level student, it is appropriate that graduate level students sit on the panel.

Annual Report: Yes No

Minutes of Meetings: Yes No

Reports to: Assistant Vice President for Student Services through Dean of Students

Related University Policies: N/A

Related University Standing Committees: N/A

History:

4-24-2003 Revision approved by the Vice President for Student Life.

8-26-2004 Role of the Dean of Students as Chair clarified by the Vice President for Student Life.

9-23-2009 Title changed to Conduct Board by the Vice President for Student Life

10-10-2012 Revision approved by the Vice President for Student life to expand membership to include additional positions of alternate faculty members.

7-1-2018 Title changed from Vice President for Student Life to Vice President for Enrollment Services and Student Services.

10-31-2022 The President of the University approved the revision of this University Standing Committee upon the Policy Committee of the University recommending it at their 10/28/2022 meeting.

MARYWOOD UNIVERSITY
POLICIES AND PROCEDURES MANUAL

**Mary Theresa Gardier Paterson, Esquire
Secretary of the University and General Counsel**